

Oak Hill at Spring Ridge HOA

**2022 Action List
Major Projects**

	<u>Description</u>	<u>Status/Comments</u>	<u>Completed</u>
1	Obtain new proposal for drain in front of 510/511 OH	Schlouch proposal Approved	Completed
2	Revise Rules & Regulations	Completed	4/30/2022
3	Schedule Annual Meeting	May	5/10/22
4	Repair street sign hit by Fed Ex Truck & bill back driver	Proposal requested from Signs & More. Approved & in process	Completed
5	Obtain proposal to repair asphalt base of tennis court	Schlouch proposal Approved	Apr-22
6	Obtain proposal to apply new tennis court markings	Breneman Proposal Approved	4/30/22
7	Obtain proposals for sidewalk replacements/repairs	Board approved Chemkrete.	7/31/22
8	Obtain proposal to repair brick pillars to fence.	Board approved Chemkrete	7/31/2022
9	Obtain proposal to repair and paint metal fences	2023 Project	2023
10	Obtain a proposal to correct drainage at 408 OH. Water entering livingroom hardwood floor.	Wait until Strauser takes over landscaping. water not coming from the ground.	Owners responsibility
11	Obtain a proposal to correct drainage at 320 OH. Water runs down the hill and pool on front walkway.	Strauser to provide proposal. Pending proposal.	
12	Proposal to install electricity & lights at main entrance.	Met with HB Frazer Electricians. Cost prohibitive.	No action will be taken.
13	Inlet at 308/309 OH Sinking	Board approved Schlouch proposal	2/18/2022
14	Clean drain boxes in street.	Schedule when Schlouch is doing other repairs this spring	Landscape improvement work, sched for fall 2022
15	Check pipe by tennis court - drainage	Have Schlouch inspect drainage	5/13/2022
16	Remove arbs along tennis court	Spring project for Strauser. Trees were removed by Joshua tree last week in Aug.	8/30/2022
17	Unit Maint Inspection	Completed the spring inspection with the Board on 5/26. Letters were sent to owners in early June. Diane did follow up inspection in August. 9/2 Sent follow up letter to 7 owners who had not complied. Upon follow up 3 owners did not comply. They were sent fine letters.	
18	Drainage 212/214	Proposal to be obtained	
19	Tree Pruning	7/13 Inspection w/Joshua Tree. BOD approved proposals from Joshua Tree. Work to be scheduled in Sept.	Completed
20	Create Committees	Decided to establish 3 committees: Architectural, Social & Welcome. 8/27 notice was sent to all owners via web site.	Due to lack of interest, no committees were formed
21	220, 308, 312, 417 Driveway settling & possible sink holes	9/2 - Asked Schlouch for a proposal. Board approved proposal. Schlouch to schedule the work for this fall.	Completed - Downspouts were tied into storm drains

22	Trash/Recycle Contract	8/1 - Diane contacted American Environmental to bid out the trash & Recycle contract for 2023. Board reviewed proposals and voted to award the 023-2025 contract to Diamond Disposal through American Environment. Bob signed the contract and Diane sent to the Trash Rep.	Completed
23	Tennis Court - Landscaping	9/1 - Bob met with Mike w/Strauser to install trees on the west side of courts. Strauser sent 3 bids on 11/4. Mike sent a sketch of the "left" side of the court	
24	Tennis Court Surface	An owner reported a problem with the new surface in the south west corner. Diane reported the problem to Schlouch who resurfaced the court in the spring of 2022.	2023
25	2023 Budget	Diane drafted the Board. The Board approved the budget at the October meeting. Bob drafted the cover letter. The budget will be mailed to all owners on 11/7/22.	Completed
26	Reserve Study Update	Add to 2023 task list	2023
27	Winter Newsletter	Diane drafted the winter newsletter and Bob made final changes. The newsletter was sent via the web site on 11/25/22 and mailed to the owners that do not have email	11/25/2022
28	R&R Amendment	the Rules and Regulations regarding fire pits. Diane drafted the amendment for the Board to review. The Board voted to approve the amendment	12/13/2022
29	Storm water management - Potential sink holes	Bob contacted two companies (Entach & Spotts, Stevens & McCoy). Diane contacted Kipcon and received a proposals, which was sent to the BOD on 11/23/22. The Board approved the proposal from Kipcon to inspect and provide a report.	